New Users with no Existing PEIP or TURAS account

1. Register for Turas Learn (https://learn.nes.nhs.scot/)
2. Following completion of the above screen user receives an email notification asking them to follow a link to set their password so that their account can be activated. Once a password is supplied the user is taken to the Turas dashboard.

3. From dashboard:
   - User should click on Learn option
   - Search for PEIP (user can favourite PEIP)
On the results page select “Add to My Learning”

Existing PEIP account holders Migration Process

Learners who have an account on the existing PEIP system will be migrated to Turas Learn. The migration will include the user’s personal details (name, email, organisation) as well as a record of what they had completed on the current PEIP system.

The first stage of the migration will check whether a user already has an account within Turas Learn (i.e. is registered with the same e-mail in both systems).

**Users with a TURAS Learn and PEIP account**

- **Data Migration**: Where the user holds an existing Turas account the record of what they have completed on the current PEIP system is added to their current Turas account.
- **Users notified**: User receives an email notification telling them their PEIP and Turas account have been merged.
- **Access to TURAS Learn**: Follow link to PEIP in email notification. User will be required to log into Turas Learn before they can access PEIP.

**Users without TURAS account but with a PEIP account**

- **Data Migration**: Where the user does not currently exist on Turas, a new account is created using user details and learning history data from the current PEIP system.
- **Users notified**: User receives an email notification advising them that their data has been migrated into a new Turas account. They will need to follow a link to set their password so that their account can be activated. Once a password is supplied the user is taken to the Turas dashboard.
- **Access to TURAS Learn**: User should click on Learn option - Search for “PEIP”
Locating and Accessing PEIP on TURAS Learn

The following process is for Learners who now have a TURAS Learn account.

Following logging into TURAS Learn with your account.

1. Search for PEIP using the “Find Resource” search box

2. On the results page select “Add to My Learning”

3. This will make PEIP appear on your “My Learning” panel on the homepage