

V3t *Internet Broadcasting*

Please find below detailed instructions for joining the ***NHS Education for Scotland Annual Review webcast on November 25th, 2013***

To view the Eventcasts you will need access to a broadband connection and have Flash player installed. If you have any problems playing or accessing the Eventcasts please contact our helpline on **07774 143433**.

Viewing the Eventcasts

Please copy and paste into your browser the following URL

<http://www.video3uk.com/nesar>

1. You will be taken to the following **Login / Sign Up** page

NHS Education for Scotland
Quality Education for a Healthier Scotland



LOGIN SIGN UP RETRIEVE PASSWORD

i Simply enter your email address and password below and then press the login button. If you have not previously registered, click on the "SIGN UP" button above. If you have signed up before but cannot remember your password click on the "RETRIEVE PASSWORD" button above.

Email Address:

Password:

LOGIN

2. Click on the black tab marked "**Sign Up**". You will then be asked to complete the following page:

LOGIN SIGN UP RETRIEVE PASSWORD

Step1.
Simply enter you details below and click on the "Sign Up" button below.

First name: *

Surname: *

Job Title:

Department:

Organisation:

Email Address: *

Password: *

Confirm Password: *

SIGN UP ▶

3. Please complete all the fields and then click the orange button "**Sign Up**"
The following screen will ask you to now collect the confirmation email and click on the link contained within it, this will activate your account.

LOGIN SIGN UP RETRIEVE PASSWORD

Thanks you for signing up. An email has been sent to you which contains a link to activate your account. Check your email for this, it should take no more than a couple of minutes to arrive. Once you have the email simply click on the link, and then login.

4. Please now click on the “**Login**” tab and complete the username and password fields with the details you have supplied us with.

LOGIN SIGN UP RETRIEVE PASSWORD

i Simply enter your email address and password below and then press the login button. If you have not previously registered, click on the "SIGN UP" button above. If you have signed up before but cannot remember your password click on the "RETRIEVE PASSWORD" button above. Please [click here](#) for more detailed instructions on using the system

Email Address: john.smith@aol.com

Password:

LOGIN

5. This will direct you to the **Home Page**. Now click on the “**EventCasts**” tab

NHS Education for Scotland
Quality Education for a Healthier Scotland

NHS
Education
for
Scotland

Logged in as: nesar

HOME EVENTCASTS

The NHS Education for Scotland 2013 Annual Review takes place in our headquarters office in Edinburgh. The Review is chaired by our Chair, Dr Lindsay Burley, and the achievement and performance summary is given by our Chief Executive, Malcolm Wright. They are supported by a panel of senior staff who will respond to queries specific to their area:

Caroline Lamb, Director of Finance and Corporate Resources and Deputy Chief Executive

Professor Stewart Irvine, Medical Director

Colette Ferguson, Nursing, Midwifery and Allied Health Professions Director

Professor Brian Durward, Educational Development Director

6. Click on the Event called **Annual Review** as illustrated below.

The screenshot shows the 'EVENTCASTS' section of the NHS Education for Scotland website. At the top, there are navigation tabs for 'HOME' and 'EVENTCASTS'. Below this, there are two event listings. The first listing is for 'NHS Education for Scotland - Annual Review 2013', with a date of '25 Nov 2013'. The title 'NHS Education for Scotland - Annual Review 2013' is highlighted with a black box. The second listing is for 'An Introduction to EventCasting', with a date of '04 Aug 2009'. The title 'An Introduction to EventCasting' is also highlighted with a blue box. The first listing includes a thumbnail image of a presentation slide with the text 'NHS Education for Scotland - Annual Review 2013' and '11/25/2013'. The second listing includes a thumbnail image of a presentation slide with the text 'An Introduction to EventCasting' and 'Date: 04 Aug 2009'.

6. In the section marked **Forthcoming Broadcasts** click on **Annual Review 2013** as illustrated below.

The screenshot shows the 'Forthcoming Events' section of the NHS Education for Scotland website. At the top, there are navigation tabs for 'HOME' and 'EVENTCASTS'. Below this, there is a section for 'NHS Education for Scotland - Annual Review 2013' with a date of '25 Nov 2013'. The title 'NHS Education for Scotland - Annual Review 2013' is highlighted with a red box. Below this, there is a section for 'Forthcoming Events:' with a date of '11/25/2013 - 10:00 AM Annual Review 2013'. The title 'Forthcoming Events:' is also highlighted with a red box. The NHS Education for Scotland logo is visible in the top right corner, and the text 'Logged in as: nesar' is visible in the top right corner.

7. The webcast player will open as shown below.



8. If you wish to ask a question of or make a comment to the presenter type it in the **Text Box** as shown below and then click on **Send Message**. Your Question will be sent to the presenter for their response.



Please note that we normally start the live stream about 15 minutes before the presentations begin. However during this period there will be no audio available.

If at any time you lose connection to the server please refresh your browser by clicking the F5 button on your PC.

Please test the link called “Introduction to EventCasting.” on the EventCasts page.

If you have any problems playing or accessing the EventCasts please contact our helpline on 07774 143433 at least 24 hours prior to the event starting.

Regards

The Video 3 Team