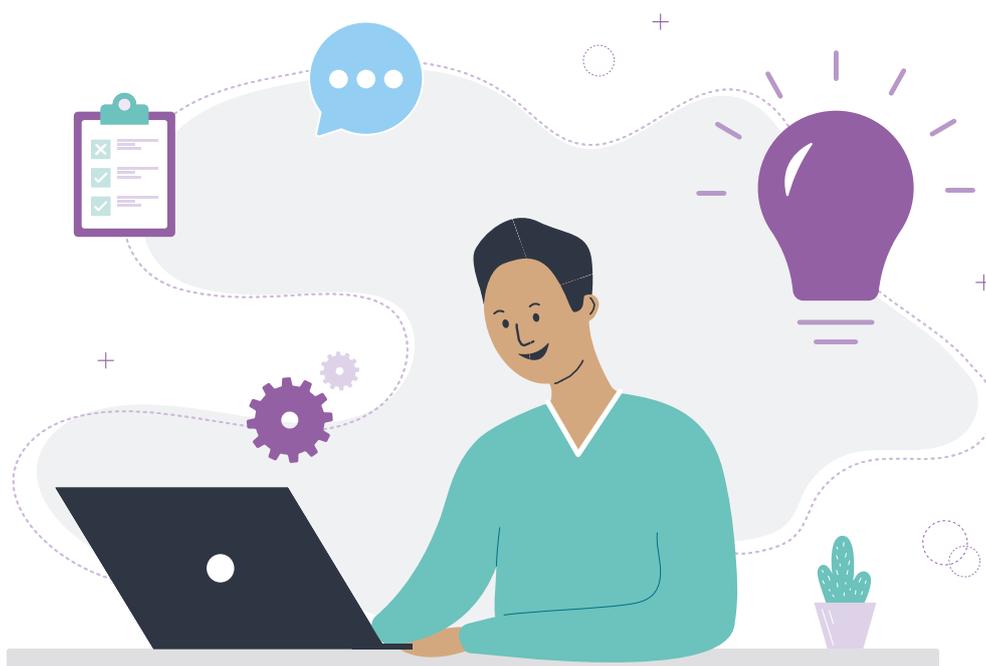


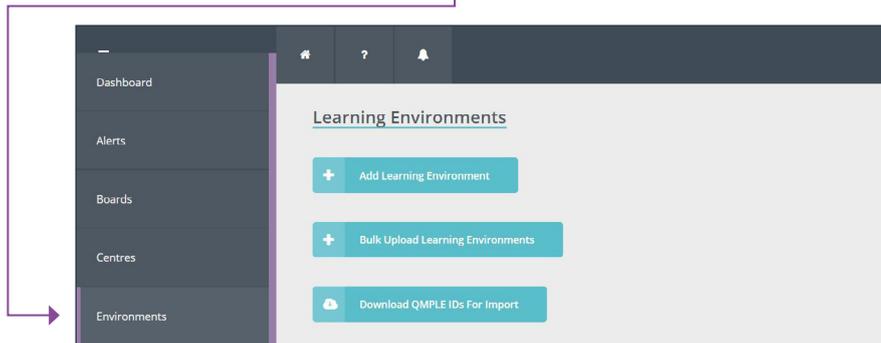


## Quality Management of the Practice Learning Environment

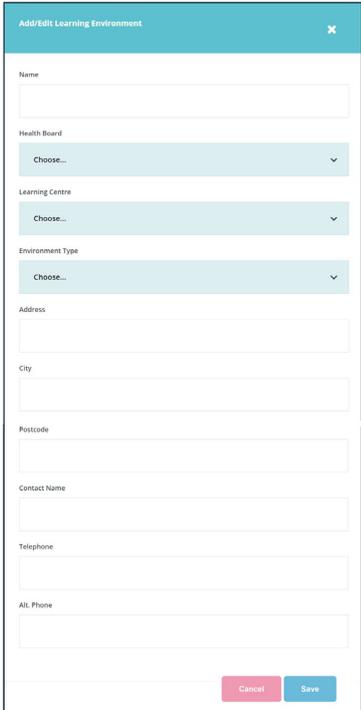


CLICK ANYWHERE TO CONTINUE 

1. Go to **Menu** and click **Environments** tab, and then click **Add Learning Environment**.



2. Complete the fields below and click drop down menu under **Health Board** and **Learning Centre** then fill in **Environment Type**. Type in the environment details, make sure to add the postcode and phone number. Next go to the **Save** button, if the save button is not active this means there are missing details. There will be a 'glow' around the box that is not filled in properly. Students allocated to this learning environment will see this profile information.

A screenshot of a form titled 'Add/Edit Learning Environment'. The form contains several input fields and dropdown menus: 'Name' (text input), 'Health Board' (dropdown menu with 'Choose...' selected), 'Learning Centre' (dropdown menu with 'Choose...' selected), 'Environment Type' (dropdown menu with 'Choose...' selected), 'Address' (text input), 'City' (text input), 'Postcode' (text input), 'Contact Name' (text input), 'Telephone' (text input), and 'Alt. Phone' (text input). At the bottom right of the form are two buttons: 'Cancel' (red) and 'Save' (teal). A purple arrow points from the 'Save' button in the previous step to the 'Save' button in this form.

3. Then click **Save**.



- Go to **Environments** and select the newly created environment (it will be in the inactive section). When you click on the environment, the web address that appears will contain the QMPLE ID number. It is the number after Environment Profile/in this example **4496**.



- When a new environment is created, NHS Education for Scotland needs to be informed through the QMPLE help desk email.
- NES will then associate the Practice Education Leads (PEL) to the new environment. The Practice Education Leads will then associate the appropriate Practice Education Facilitator (PEF)/Care Home Education Facilitator (CHEF).
- The PEF/CHEF would then add the Practice Education Role (PER) users, there should be maximum of 3 PER users for each learning environment.
- You need to have a PER and PEF associated with an area in order that any information can be added to the environment page on QMPLE. When completing the first page of the profile if your type of speciality is not shown, leave as 'Choose...' and then type the specific type of environment under the field 'Other Speciality'.

 A screenshot of a web form for creating a learning environment profile. The form has several sections:
 

- Lead Practitioner for Learning Environment:** A dropdown menu with 'Jack Test PER (PER)' selected.
- Type of Speciality:** A dropdown menu with 'Surgical' selected.
- Common Conditions:** A text input field containing 'Major and minor thoracic procedures including pneumonectomy, pleuroctomy'.
- Other Speciality:** An empty text input field.
- Add Lead Practitioner:** A blue button.
- Main Learning Opportunities:** A list of topics including 'Pre-operative Nursing Care', 'Post-operative Nursing Care', 'Medicine Management', 'Fluid Balance Management', 'Wound Care Management', 'Essential Nursing Care', 'Pain Management', 'Arranged Admissions/Discharge Procedure', 'Nursing Care of Intravenous Lines/Cannulae/PICC lines', and 'Bumrae Observations of Vital Signs'.
- Associated Learning Experiences:** A list of topics including 'Cardiothoracic Nurse Specialists', 'Thoracic Rehabilitation Nurse', 'Acute Pain Team', 'Tissue viability', and 'Infection Control Team'.
- Suggested Reading:** A list of books including 'Cardiothoracic Surgical Nursing (2003) Carl Margerison, Jillian Riley Blackwell Science (UK)'.

- The auditing lead practitioner should complete page 1 of the profile (the PEF/CHEF can collaborate to complete this). If there are quality standards and/or educational audits completed these dates can be added and saved. This page is accessed by students prior to placement.

10. Next the PEF/CHEF will fill in page 2 of the profile ensuring that they associate the environment to the relevant Education Providers, to allow their access to that learning environment.

**To Be Answered By The Auditing Education Facilitator**

Education Facilitator: Jack Test Pef (Test Pef) | Field Of Practice: Adult | Secondary Field of Practice: Post-Reg - Health Visitor

Environment Type: In Patient

**Practice Learning Support**

Number of Practice Supervisors: 0 | Number of Practice Assessors: 3 | Other suitably prepared registered professionals: [ ]

Are there enough suitably prepared people to support the Service Level Agreement?  
 Yes  No

11. The auditing Education Provider should be alerted to complete page 3 of the profile, in the new learning environment.

**Associated Education Providers**

Edinburgh Napier University  
 Can Send Students Here?

Glasgow Caledonian University  
 Can Send Students Here?

Open University (Scotland)  
 Can Send Students Here?

Queen Margaret University  
 Can Send Students Here?

Test University  
 Can Send Students Here?

The Robert Gordon University  
 Can Send Students Here?

Responsible For Audit?  
 Yes

Student SLA: 0 | Linked Lecturer: Joe Test Link Lecturer

12. When creating a new learning environment please ensure the relevant Education Providers are aware of the new environment with the corresponding QMPLE ID to ensure that student placements can be added.

This resource may be made available, in full or summary form, in alternative formats and community languages. Please contact us on **0131 656 3200** or email [altformats@nes.scot.nhs.uk](mailto:altformats@nes.scot.nhs.uk).



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