General Information, Timing and Access

Why is the Promoting Effective Immunisation Practice e-learning programme being moved to a new hosting platform?

Changes to the hosting of the PEIP programme are being introduced to provide continuity of service by ensuring dependability and sustainability of the programme on a more modern hosting platform. NHS Education for Scotland are developing and rolling out Turas, a cloud based single sign on platform. We have taken the decision to move the PEIP programme to the Turas platform. In future, all NHS Education for Scotland resources will be hosted on this platform.

When will the PEIP programme be moved to the new Turas hosting platform?

The PEIP programme will be available on Turas platform from 19th February 2018 for new learners. The PEIP programme will still be available on the current hosting platform to allow existing learners to complete the programme, and this must be undertaken by 21st March 2018.

Will the PEIP programme be accessible to learners throughout the transition period or will there be a period of downtime for the transfer to be completed?

PEIP will be continually available to learners during the transition period. New learners can access PEIP via Turas Learn from 19th February 2018. Existing learners can continue to complete PEIP units on the current platform until 21st March 2018. Registering Officers can extract reports from both platforms to ascertain learners’ status on the programme.

How do I access the PEIP e-learning programme once it has moved to Turas platform?

From 19th February 2018, you can access the PEIP e-learning programme on Turas platform. If you do not already have log in details for Turas, then you should create an account at
New learners should search Turas for Promoting Effective Immunisation Practice (PEIP) and then complete the registration form to gain access.

Data pertaining to existing learners will be migrated from the current hosting platform to Turas. Existing learners will receive an e-mail notification once migration has been completed, thereby allowing access to PEIP programme via ‘my learning record’.

NB. The PEIP programme is for registered practitioners and access to the programme will only be provided to those who match the registration criteria.

**Will the move to a new hosting platform affect my existing log in details for PEIP (username and password)?**

Yes, the transition to Turas will affect your log in details.

If you do not already have a Turas account then you will require to create an account. Your log in details will then be your e-mail address and a password of your choosing. You can create an account at https://turasdashboard.nes.nhs.scot/User/PersonalDetails/Create?openIdApplicationId=e8c7cb9-34fd-4c87-8c6c-7232cf6786d7

Existing PEIP learners will be able to access PEIP from ‘my learning record’. New learners should search Turas for Promoting Effective Immunisation Practice and then complete the registration form.

**I have started the PEIP programme on the current hosting platform but have not completed all 12 units. Will I have to complete the programme before the transfer to the new hosting platform or will I be able to complete the programme once the transfer has been completed?**

All existing learners are required to complete all 12 units of PEIP programme on the current hosting platform by 21st March 2018. This is to ensure smooth transition of full programme completion data from the existing platform to the Turas platform.

**Will there be a cut-off point prior to transfer of the PEIP programme to the new hosting platform?**

There will be no new registrations accepted for PEIP on the current hosting platform after 18th February 2018. Learners already commenced PEIP on the existing hosting platform are requested to complete all units by 21st March 2018.
I have completed the PEIP programme. Will I still be able to access the programme to refresh my knowledge once it has moved to Turas?

Yes. You can continue to access the PEIP programme via the new platform. You will need a Turas account. If you have not created one go to https://turasdashboard.nes.nhs.scot/User/PersonalDetails/Create?openIdApplicationId=e8c7cbb9-34fd-4c87-8c6c-7232cf6786d7. If you have an account simply log in with your Turas username and password and access PEIP via 'my learning record'.

Will the health board Registering Officer still need to register new learners onto the PEIP programme?

No. New learners will be able to self-register for the PEIP programme on the Turas platform by completing a short online registration form.

NB. The PEIP programme is for registered practitioners and access to the programme will only be provided to those who match the registration criteria.

Must the PEIP programme be completed in a specific order or can I choose the order of the units to complete?

The PEIP programme must be completed in a sequential order. Following registration, learners will be directed to a declaration statement confirming that they are a registered practitioner. When the statement has been verified by the learner, the first unit will be unlocked and on completion of each unit, the following unit will be unlocked.

Using PEIP on Turas platform

How will completion of the PEIP e-learning programme be recorded?

Completion of PEIP e-learning programme will be achieved once all 12 units have successfully been completed by the learner and your health board Registering Officer has verified your learning. Once verified and signed off within Turas, your learning record will be updated to show completion of PEIP programme. A certificate will be issued direct from the Registering Officer out with the Turas system.

NB. The PEIP programme does not cover the clinical competence aspect which is assessed offline by health boards.
**Will I receive a certificate upon completion of the PEIP programme?**

Upon successful completion of all 12 units of PEIP programme and verification of your learning by the health board Registering Officer, a certificate will be issued by the health board Registering Officer out with the Turas platform.

NB. PEIP on line programme does not cover the clinical competence aspect which is assessed offline by health boards.

**Will data in relation to my completion of the PEIP programme automatically be retained and be available once the programme has been transferred to the new hosting platform?**

Yes, your learning record from the Immunisation programme will be transferred to your Turas Learning Record.

Data pertaining to existing learners will be migrated from the current hosting platform to Turas. Existing learners will receive an e-mail notification once migration has been completed, thereby allowing access to PEIP programme via ‘**my learning record**’.

**Will supporting materials detailing how to access the Turas platform and the PEIP programme be made available?**

Yes.

Instructions for access and use of the Turas platform will be provided and uploaded to the NES website. Turas has a central support team which will handle all system based learner enquiries.

NES will produce walk through video tutorials to assist Registering Officers with the new reporting process.

**If I move to a different health board during the time that I am completing PEIP programme, will my learning records automatically be available to the health board Registering Officer to review and extract data from Turas?**

Yes, providing you update your Turas Learn profile information. This is essential as data pertaining to your learning record is linked to your profile via the organisation you select as your employer. Once your profile information has been updated, the Registering Officer for your new health board will automatically see the data in relation to in progress and completion status for PEIP programme. The data will then no longer be visible to the registering Officer from your previous health board.
**Registering Officer functions**

**Once PEIP has been transferred to Turas platform, will health board Registering Officers still be able to run reports to ascertain completions and in progress status of learners within their health board?**

Yes, reports will be available for health board Registering Officers in respect of completion data per unit and in progress status of learners including time spent. Reports will be filterable across defined time periods selected by the Registering Officer. NES will produce walk through video tutorials to assist Registering Officers with the new reporting process. Registering Officers are requested to create a Turas account if they do not already have one. Go to https://turasdashboard.nes.nhs.scot/User/PersonalDetails/Create?openIdApplicationId=e8c7cbb9-34fd-4c87-8c6c-7232cf6786d7

**How will Registering Officers access Turas to run reports? Will they need a specific log in?**

No, you will only require one Turas Learn account. Permissions will be applied to your account allowing access to only your own Health Boards data. These accounts must not be shared, if you have more than one Registering Officer, you will each require an account.

**Will Registering Officers still need to register learners and mark them as completed once PEIP is transferred to Turas platform?**

No. Learners will be able to self-register onto the programme. They will require to have a Turas account to access the programme. Create an account at https://turasdashboard.nes.nhs.scot/User/PersonalDetails/Create?openIdApplicationId=e8c7cbb9-34fd-4c87-8c6c-7232cf6786d7 Then search Turas for Promoting Effective Immunisation practice (PEIP) and add to ‘my learning record’.

Learners will be asked to verify that they are a registered practitioner through a declaration statement. Once complete, the first unit will be unlocked and the learner can commence the programme.

Completion of PEIP e-learning programme will be achieved once all 12 units have successfully been completed by the learner and the health board Registering Officer has verified the learning. Once verified and signed off within Turas, the individual’s learning record will be updated to show completion of PEIP programme. A certificate will be issued direct from the Registering Officer out with the Turas system.

**NB.** The PEIP online programme does not cover the clinical competence aspect which is assessed offline by health boards.
Once PEIP has been transferred to Turas platform, will Registering Officers still be able to follow progress of learners from their health board?

Yes. Standard reports will be available showing status of learners including time spent on units, in progress status and completion. Records will be filterable over selected time periods to allow health boards flexibility in reporting. NES will produce walk through video tutorials to assist Registering Officers with the new reporting process.

During the transition of PEIP to Turas, will Registering Officers still be able to access learner records and extract in progress and completion reports?

Yes. However, there will be a period when reports will require to be extracted from both the current hosting platform and the Turas platform. From 19th February 2018 reports in respect of new learners should be extracted from Turas platform. During 19th February and 21st March 2018 reports in respect of existing learners will require to be extracted from the current hosting platform.

From 21st March 2018 data will be migrated from the current hosting platform to Turas and all reports will be run from Turas. Please note however, that there may be short window (2-3 days) required to fully complete the data migration. This will mean that reports being run between 21st to 23rd March 2018 may not include all historical migrated data pertaining to learners.

I am a health board Registering Officer. If I have concerns about a learner and need to discuss cessation of their access to the PEIP programme who should I contact?

In the first instance, please contact immunisation@nes.scot.nhs.uk outlining the reasons for the cessation of a learner’s access to the PEIP programme.

Once PEIP has been transferred to Turas platform, will training material detailing how to use the system be provided to Registering Officers?

NES will produce walk through video tutorials to assist Registering Officers with the new reporting process.

Turas as a central support team which will handle all system based learner enquiries.

If you have any questions which we have not covered, please contact us at immunisation-resource@nes.scot.nhs.uk
This resource may be made available, in full or summary form, in alternative formats and community languages. Please contact us on 0131 656 3200 or email altformats@nes.scot.nhs.uk to discuss how we can best meet your requirements.

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