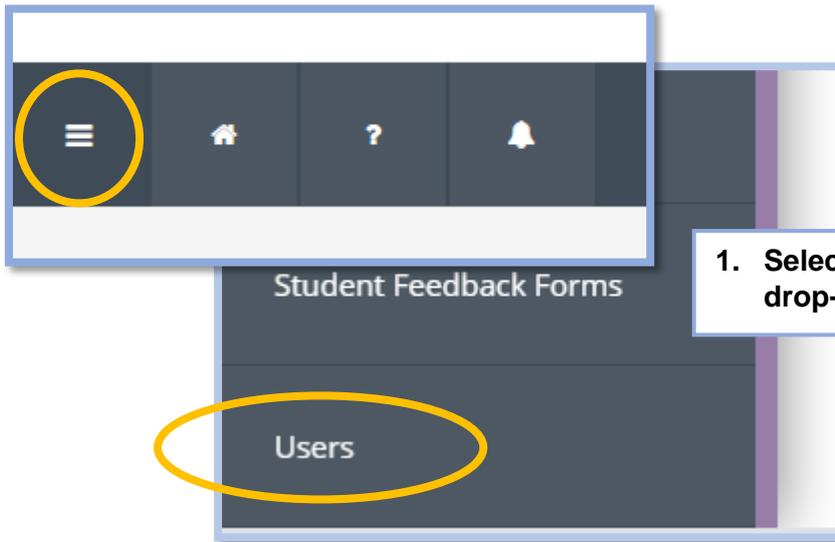


# QMPLE User Guide

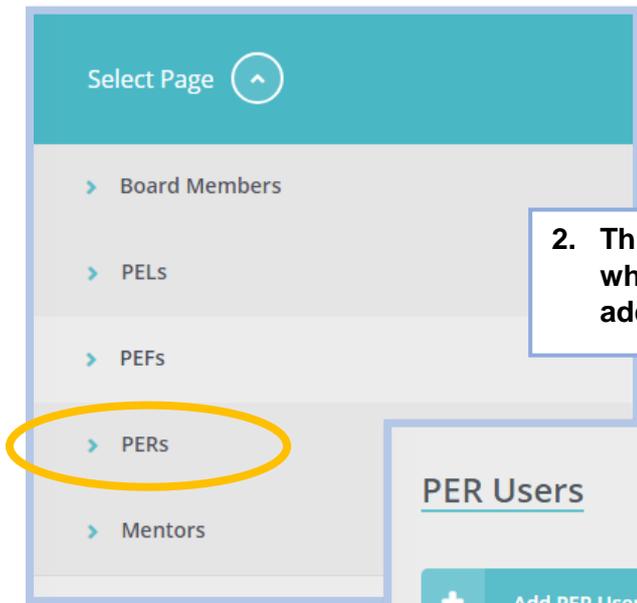
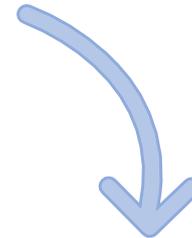
## How to add a Practice Education Role (PER)

**Practice Education Role (PER)** – Are senior charge nurses and team leads (band 6 or 7), Normally associated with 1 or 2 learning environments.

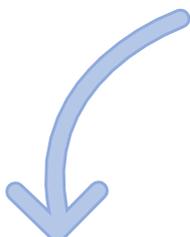
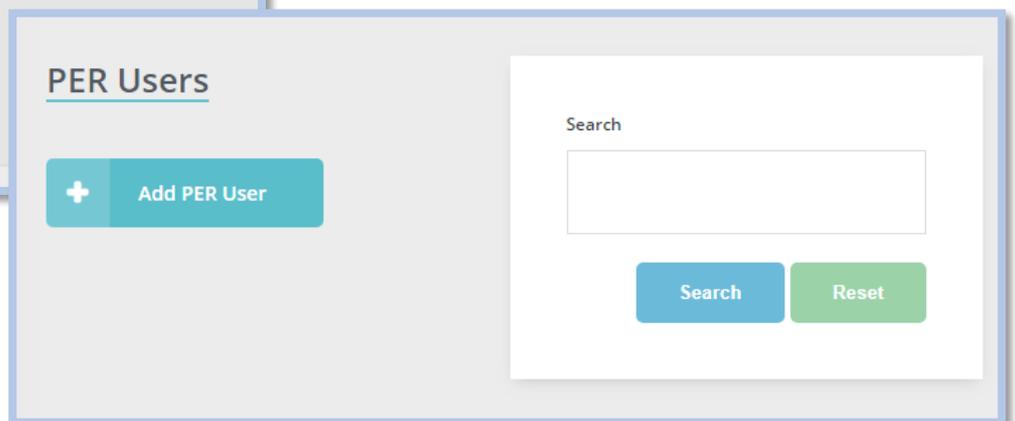
Practice Education Leads (PEL) and Practice Education Facilitators (PEF) can add PER roles. PERs are usually Senior Charge Nurses, Care Home Managers or Link Mentors.



1. Select the Users tab from the drop-down main menu.



2. This will take you to the Users page where you can view the PERs page and add a Practice Education Role.



**Add/Edit PER User**

3. Enter the PERs details into the new window that appears and remember to save.

Cancel Save

4. When adding the new PER you must select a Learning Centre and Learning Environment they are associated to.

First Name  
Test

Surname  
PER

Email Address  
test.per@nhs.com

Job Title  
SCN

Learning Centre  
Linwood Health Centre

Learning Environment  
Linwood Adult District Nursing Team

Username	Name				
test.per@nhs.com	Test PER	Edit	Change Role	<b>Edit User Associations</b>	Assign Mentor Status

**Edit User Associations**

Boards

NHS Greater Glasgow & Clyde (NHS Sector)  Greater Glasgow and Clyde (Non NHS Sector)

Learning Centres

**NHS Greater Glasgow & Clyde (NHS Sector)**

Select All

Anvil Resource Centre

Arndale Community Mental health team

Aranthruae Centre

Arran Mental Health R

Ardgowan Medical Centre

Baillieston Health Centre

Barlinnie Prison

Back Sneddon Centre

Birdston

Bishopston Health Cent

Barrhead health and social care centre

Brand Street Clinic

Bridgeton Health centre

Blythswood House

Castlemilk Health Centre

Castlemilk social work

Callander St

Centre for Care

Charleston Centre

Cathcarts Centre

Clyde House

Clydebank Community

Clutha House

Community Centre for Health

Crown House

Clydebank Health Centre

Drumchapel Health Centre

Dumbarton Health Centre

Drug Court

Dumbarton Health Centre

Submit

6. Remember to press submit at the foot of the webpage.