**PUBLIC SERVICES REFORM (SCOTLAND) ACT 2010**

**STATEMENT FOR THE PERIOD FROM 1st APRIL 2012 TO 31st MARCH 2013**

**INTRODUCTION**

Under the requirements of the Public Services Reform (Scotland) Act 2010, NHS Education for Scotland is required to produce information on expenditure and certain other matters as soon as is reasonably practicable after the end of each financial year.

The Act came into force on 1st October 2010. The following information covers the period from 1st April 2012 to 31st March 2013.

**STATEMENT OF EXPENDITURE**

The Board is required to provide a statement of any expenditure incurred during the financial year on or in connection with the following matters:

* Public Relations;
* Overseas Travel;
* Hospitality & Entertainment; and
* External Consultancy.

Guidance on what to include under each heading was

The following table summarises total expenditure for the period 1st April 2011 to 31st March 2012 within each heading. The statement has been prepared on an accruals basis to reflect actual consumption during the period rather than simply recording payments made.

|  |  |
| --- | --- |
| **Heading** | **Expenditure Total (£)** |
|  |  |
| Public relations (Note 1) | 164,974 |
|  |  |
| Overseas travel (Note 2) |  |
| NES Staff | 29,703 |
| Overseas Study leave Payments | 74,666 |
| **Total Overseas Travel** | **104,370** |
| Hospitality and entertainment (Note 3) | 581 |
|  |  |
| External consultancy (Note 4) | 434,949 |
|  |  |

Notes:-

1: The total represents NES expenditure incurred within the Communications Department by three members of staff who are actively involved with media handling. and the costs associated with production of outward facing communications.

2: The total represents NES expenditure claimed on overseas travel by staff and non staff. This includes £74,666 in relation to study leave costs for trainees and covers travel to and from the United Kingdom, the cost of hotels, travel and subsistence and any other related expenditure but excludes the course fees.

3: The total represents expenditure on hospitality and entertainment incurred by NES. This includes Gift Vouchers, Chairman’s hospitality, providing meals for trainers and team building costs.

4: The total represents expenditure on consultancy incurred by NES mainly with respect to property rationalisation, Training/Coaching, E-Learning, Educational Services, IT and other professional services but excludes audit and legal fees.

**PAYMENTS WITH A VALUE IN EXCESS OF £25,000**

The Board is required to provide a statement specifying the amount, date, payee and subject-matter of any payment made after 1st October 2010 which has a value in excess of £25,000, inclusive of VAT. Details of these payments in respect of NHS Education for Scotland for 2012-13 are published in the Freedom of Information section on this website and can be found using the following link:

<http://www.nes.scot.nhs.uk/about-us/freedom-of-information/nes-financial-transparency.aspx>

**MEMBERS OR EMPLOYEES WHO RECEIVE REUMNERATION IN EXCESS OF £150,000**

Five employees received remuneration in excess of £150,000 in the core NHS Education for Scotland in financial year 2012-13. Details of the salary and pension entitlements of senior staff and members of NHS Education for Scotland are published as part of the Remuneration Report in the NHS Education for Scotland Annual Accounts for the financial year ended 31 March 2013. The annual accounts are also published in the Freedom of Information section on this website and can be found using the following link:

<http://www.nes.scot.nhs.uk/publications-and-resources/corporate-publications/nhs-education-for-scotland-annual-accounts-2012-13.aspx>

**SUSTAINABLE GROWTH**

NHS Education for Scotland is committed to sustainable development and has in place an environmental policy.

Our focus on sustainability is clearly demonstrated through our outreach and other activities in support of remote and rural communities. During 2012/13 we continued to support the mobile clinical skills unit which successfully delivered clinical skills training to a range of remote and rural areas including island Health Boards; we have continued the expansion of our dental outreach activities and have continued our support of remote and rural fellows.

NHS Education for Scotland also keeps its internal activities and processes under review to ensure that we are taking into account all aspects of sustainable development. In particular in planning our rationalisation of office premises in Edinburgh we have taken advantage of the opportunity to focus on improved environmental sustainability and this formed one of the criteria for selection of a new building and of the technology we are now using.

**EFFICIENCY, EFFECTIVENESS AND ECONOMY**

NHS Education for Scotland has had to make significant cash releasing savings over the last few years to return to the Scottish Government. As a result we have a strong focus on efficiency, effectiveness and economy.

All our budgets are subject to annual review and challenge. We also use a number of tools such as Activity Based Costing to identify areas where we think there are opportunities for us to re-design activities to be more efficient. We have an internal Organisational Performance Improvement Board which is responsible for monitoring progress towards improvement targets and providing support with improvement activities.